

**Town of Wellington**  
**Building Permit for Dwellings Application**  
(01/25/2016)

Instructions: Read the Town of Wellington's "Building Permit for Dwellings" Ordinance (No. 16.03) and then complete this application. Return the completed application along with your payment to the Town Clerk. **Permit Fee is \$25. Make checks payable to the Town of Wellington.**

The undersigned hereby makes application for a Building Permit for the work described on this application. The undersigned agrees that work shall be done in accordance with all requirements of the "Building Permit for Dwellings" (No. 16.03) and any other relevant Town, County or State requirements.

NOTE: This is an application not a permit. It will become a permit after it's approval by the Town Board. Once a permit is issued, construction must begin within 12 months from date of the permit's approval and completed with 24 months of that same date.

Application Date \_\_\_\_\_ Applicant Name \_\_\_\_\_

Applicant Street Address \_\_\_\_\_

City, State & Zip \_\_\_\_\_ Applicant Phone # \_\_\_\_\_

Building Site Address or Plat Book Description \_\_\_\_\_

Does the Site for the Dwelling have a... Driveway Permit? \_\_\_\_\_ Fire Sign? \_\_\_\_\_

County Sanitation Permit? \_\_\_\_\_ Source of safe drinking water? \_\_\_\_\_

Is this a new dwelling or an addition?  
\_\_\_\_\_

**NOTE: If this is for an addition, answer the following questions for the addition only.**

Purpose of Dwelling (single family, duplex, etc.) \_\_\_\_\_

Style of Dwelling (single story, multi-story, split level, etc.) \_\_\_\_\_

Construction Approach ("stick built," manufactured home, mobile home, etc) \_\_\_\_\_

Dwelling's Dimensions (in feet) Length \_\_\_\_\_ Width \_\_\_\_\_ Height \_\_\_\_\_ Sq. Footage \_\_\_\_\_

Dwelling's Estimated Cost \_\_\_\_\_ Builder's Name \_\_\_\_\_

**On a separate page, diagram the proposed dwelling's location on its building site with approximate distances (in feet) from existing buildings, the closest road, and the closest neighbor's property line.**

**On a separate page, provide a diagram of the front elevation of the proposed dwelling. This could be hand-drawn diagram or a copy of a contractor's rendering (such as a blue print).**

